

# Regular Meeting

<b>Agenda Item #</b>	5
<b>Meeting Date</b>	July 12, 2004
<b>Prepared By</b>	Richard M. Finn City Manager
<b>Reviewed By</b>	

<b>Discussion Item</b>	Resolution re: City's Emergency Management Plan
<b>Background</b>	<p>The attached Plan has evolved over the past two years and has been revised numerous times to get it to this point. The plan is based on two basic assumptions:</p> <ol style="list-style-type: none"> <li>1. The Montgomery County Fire and Rescue Service will be the first responder for most events and thus will exercise incident command with the City playing a support role; and</li> <li>2. The City has limited current resources and when the event is of such a nature as to be beyond the City's resources, the MOU with Montgomery County would be invoked along with the Council of Governments Mutual Aid Agreements.</li> </ol> <p><b>NOTE: This information was presented and discussed by the Council during the July 6<sup>th</sup> worksession.</b></p>
<b>Policy</b>	None
<b>Fiscal Impact</b>	Various. As expenses not in current budget are identified, funding will be requested from the County. Also, grant funding will be researched and applications will be submitted where appropriate.
<b>Attachments</b>	<ol style="list-style-type: none"> <li>1. Proposed Resolution</li> <li>2. Emergency Management Plan (previously distributed to Council)</li> </ol>
<b>Recommendation</b>	That Council approve the proposed resolution adopting the Emergency Management Plan and charging the City Manager to keep the Plan updated and to make required changes to the Plan.
<b>Special Consideration</b>	N/A

RESOLUTION # 2004-

**The City of Takoma Park Emergency Management Plan**

- WHEREAS,** The City intends to provide continuous planning for the safety and protection of City residents in any type of emergency; AND
- WHEREAS,** The City has entered into Mutual Aid Agreements for Emergency Assistance with the Montgomery County Government and the Metropolitan Washington Council of Governments (COG); AND
- WHEREAS,** The City has limited available resources to deal effectively with any major emergency incident; AND
- WHEREAS,** Most incidents will likely be under the command and control of the Montgomery County Fire Department; AND
- WHEREAS,** The City's Emergency Management Plan calls for an early assessment of the emergency and for making an early decision to invoke the Mutual Aid Agreement with Montgomery County when deemed appropriate; AND
- WHEREAS,** The plan has been reviewed by the Public Safety Citizens' Advisory Committee; AND
- WHEREAS,** Adjustments were made to the plan based on the input of the Public Safety Citizens' Advisory Committee;

**NOW THEREFORE BE IT RESOLVED,** that the Council of the City of Takoma Park, Maryland approves the attached Emergency Management Plan and directs the City Manager to implement and frequently review and update and make appropriate changes to the plan when warranted.

Dated this    day of                      , 2004.